

**Cures Within Reach - Repurposing Research Grant Budget / Requested Project Funding Template - SAMPLE ONLY**

All funding requests are in US dollars

PI Name: Dr. Washington

Research Institution Name: Any US VA Hospital

Project Title: Repurposing Research to Impact Veterans

*Example C - VA  
hospitals and VA  
nonprofits ONLY*

	<i>Example A</i>	<i>Example B</i>	<i>Example C - VA hospitals and VA nonprofits ONLY</i>
<b>Project Funding (total research budget; no set maximum)</b>	\$50,000	\$150,000	\$50,000
<b>Existing Project Funding (current funding for this research; no set maximum)</b>	\$0	\$100,000	\$0
<b>Remaining Project Funding (funding needed to reach the Total Project Funding; subtract Existing Project Funding from Total Project Funding)</b>	\$50,000	\$50,000	\$50,000
<b>Requested Project Funding (funding requested through this CWR grant, <u>INCLUDING</u> the 20% institutional match)</b>	\$50,000	\$50,000	\$50,000
<i>CWR Portion of Requested Project Funding</i>	\$40,000	\$40,000	\$40,000
<i>Institutional Match of Requested Project Funding</i>	\$10,000	\$10,000	\$10,000

<b>Budget Breakdown for Requested Project Funding, <u>INCLUDING</u> the 20% institutional match</b>			
Personnel and Fringes	\$30,000	\$27,000	\$25,000
Patient Costs	\$5,000	\$5,000	\$6,000
Drug / Placebo Costs	\$5,000	\$6,000	\$3,000
Non-Drug Consumable Supplies	\$0	\$1,500	\$1,000
Equipment	\$0	\$0	\$0
Travel	\$0	\$0	\$0
Direct Project Administrative Costs	\$2,000	\$1,000	\$0
Other Expenses	\$0	\$500	\$0
Indirect Costs	\$8,000	\$9,000	\$15,000
<b>Estimated Overall Project Costs (should equal Request Project Funding above)</b>	\$50,000	\$50,000	\$50,000

**Institutional Match Guidelines**

- Research Institutions can distribute the Institutional Match among any Budget Breakdown line item as they see fit
- The Institutional Match must be real dollars committed to the project, not in-kind efforts, and can include Indirect Costs
- The Institutional Match can come from the Research Institution itself (including salaries, patient costs, etc.); from government or other public funders; from individuals, foundations or other private funders; or from any combination of these sources; the Research Institution decides the source of the Institutional Match
- The Institutional Match may be used for Indirect Costs
- VA hospitals and VA-related nonprofits ONLY; funding from either or both organizations can be included in the Institutional Match (example: salaries paid by both the VA hospital and the VA-related nonprofit)

**FOR ACADEMIC AND NONPROFIT RESEARCH INSTITUTIONS Budget Breakdown Guidelines:**

- Up to \$5,000 of the Requested Project Funding may be used for Equipment; larger amounts require Cures Within Reach approval
- Cures Within Reach covers travel expenses for multi-year projects only
- The total amount of Direct Project Administrative Costs and Indirect Costs combined may not be more than 20% of the Requested Project Funding
- Up to 10% of the Requested Project Funding may be used for Direct Project Administrative Costs
- Up to 20% of the Requested Project Funding may be used for Indirect Costs
- No CWR funds may be used for Indirect Costs; the 20% Institutional Match may be used for Indirect Costs

**FOR VA HOSPITALS AND VA-RELATED NONPROFITS Budget Breakdown Guidelines:**

- Up to \$5,000 of the Requested Project Funding may be used for Equipment; larger amounts require Cures Within Reach approval
- Cures Within Reach covers travel expenses for multi-year projects only
- The total amount of Direct Project Administrative Costs and Indirect Costs combined may not be more than 30% of the Requested Project Funding
- Up to 10% of the Requested Project Funding may be used for Direct Project Administrative Costs
- Up to 30% of the Requested Project Funding may be used for Indirect Costs; in this case the 20% Institutional Match must be used for Indirect Costs, and CWR funds can be used to cover the remaining Indirect Costs

**Budget Breakdown Definitions:**

- Personnel and Fringes: salaries for any staff and/or faculty and represents their direct time and effort on the Research Project; CWR only funds Principal Investigators or Co-Investigator salaries when they are directly involved in conducting the research
- Patient Costs: non-drug and non-supply costs directly related to patient care and sample/data collection during patient care (examples: lab tests, imaging studies, clinical trial participation incentives)
- Drug / Placebo Costs: cost of the study drug and placebo used in the Research Project
- Non-Drug Consumable Supplies: supplies used during the course of the Research Project (examples: PPE, pipette tips, blood collection tubes)
- Equipment: durable goods used directly and purchased specifically for the Research Project (example: nerve stimulation devices for patient care/treatment)
- Travel: limited travel and meetings to ensure the success of the Research Project or to present Research Project results at a meeting/conference
- Direct Project Administrative Costs: administrative costs that are directly and specifically related to the Research Project (examples: IRB submission support, specific computer software subscriptions needed)
- Other Expenses: any other Research Project expenses not captured in any other budget line item; must include a detailed justification below
- Indirect Costs: reasonable and customary administrative expenses that Research Institutions incur for common or joint objectives and which cannot be readily and specifically identified with a particular project or activity (examples: legal, payroll, accounting expenses)

**Justification for Each Budget Item Included Above (EXAMPLE A)**

Personnel (include actual name(s) and/or role(s) of personnel and percent time): Mr. Powell, Clinical Trial Coordinator (10% effort) = \$10,000; Dr. Dunwoody, Research Assistant (15% effort) = \$20,000; Dr. Washington, PI (2% effort) = \$5,000
Patient Costs: Lab tests to measure patient complete blood counts (CBC) and comprehensive metabolic panels (CMP) for 10 patients
Drug/Placebo Costs: 14 day drug supply for 10 patients
Non-Drug Consumable Supplies: NA
Equipment: NA
Travel: NA
Direct Project Administrative Costs: Support for submitting the required IRB and FDA documentation and registering/maintaining the trial on clinicaltrials.gov
Other Expenses: NA